ROCHE VICTORY HALL SOCIAL CLUB

MINUTES OF THE ANNUAL GENERAL MEETING HELD ON – WEDNESDAY 16TH APRIL 2014

PRESIDENT - Terry Tabb
CHAIRMAN - Robert Bamber
VICE-CHAIRMAN -
TRUSTEES - Jack Blake, Mathew Inch, Vivian Warne, David Laishley-Hayward
SECRETARY - Richard Hawkey
TREASURER - Clare Inch
The meeting commenced at 8.00pm with 21 Members being present. The names are attached.

1 **APOLOGIES**

Mike Morcom, Mathew Inch, Viv Warne, Jack Blake, Jean Barbery, Peggy Udy, David Laishley-Hayward

2 **MINUTES OF THE A.G.M.**

- The minutes of the Annual General Meeting held on 24th April 2013 were read by the President
- Brian Higman proposed that they were a true record, Alan Murray seconded the motion, and all those present were in favour. The minutes were signed by the Chairman and Secretary
- There were no Matters Arising from the Minutes

3 **PRESIDENTS REPORT**

- Terry opened by saying that another 12 months has flown by in the life of our Club and attached Hall with the same problems, ie Supermarkets and the general apathy of our village.
- Now that the renovations of the Hall have been completed including a new floor in June 2013, we are receiving plenty of enquiries for hire etc and most people are very impressed with the modernisation.
- Terry said that he was disappointed to hear that our local County Councillor saw fit to suggest that the hall should be let out to organisations for free, as it wouldn't make economic sense
- As always there is a lot of hard work required to keep our Club open together with the village hall, but with the continued high standard of cleanliness of the Club

together with the quality of drinks served over the bar, we may just have turned a corner in the right direction.

- Terry concluded by saying that it would be nice to see some new faces on the committee

4 CHAIRMANS REPORT

- Robert thanked everyone, and said that it had been another difficult year and that he cannot see it improving. He went on to thank Richard Hawkey for his work as Secretary, Alan Murray for his Health & Safety work, Clare Inch as Treasurer, the Bar Committee, Bar Staff, the cleaners as the club is always immaculate, and a special thanks to Terry Tabb for the work he does behind the scenes

5 TREASURER'S REPORT

- Clare Inch presented a comprehensive and informative breakdown of the accounts for the last financial year and said that they were not good reading
- There was a misjudgement last year by including Trustees money in the accounts as it masked that we were going to make a loss.
- The bar stock is down to 12% as we have a high turnover.
- Heating oil was ordered just before the end of the year so was showing as high stock
- Debtors and prepayments include things such as annual insurance
- The money held in the deposit account has gone down
- Creditors and accruals are bills to pay
- A loss of £12, 346 is shown for the year
- Gross profit is at 41% which is slightly lower than the previous year as we are trying to keep the prices down despite increases in costs
- The profit on the bar is down from the previous year
- Members fees are down as people are not renewing
- The games machine income is constantly declining. There are often issues with the machines and we have to pay 20% games duty on all income from the machines.
- Hall booking fees are down despite the hall being used a lot
- Wages have increased slightly
- The water cost is down 10% from the previous year
- Insurance has gone up as a claim was made against the club
- Lighting and heating costs are up by 15% but the solar panels will hopefully make a big difference to this.
- Printing costs are down
- The Sky TV cost will go down next year
- Entertainment costs have decreased due to cutting out Tuesday nights. Entertainment has instead changed to Saturdays, but less frequently

- Games machine costs have gone down due to savings on the licence fees
- Depreciation is less than the previous year
- Sports subscriptions have gone up
- Tax has gone down
- Repairs were significantly higher due to hall refurbishment costs as listed on page 5 of the accounts
- There were no questions from the floor regarding the accounts, and Terry thanked Clare for her efforts
- Brian Higman proposed that the accounts should be accepted; this was seconded by Robert Bamber and approved by all those present
- The Accounts were signed by the Chairman and the Treasurer

6 ELECTION OF OFFICERS AND GENERAL COMMITTEE

- The General Committee Members stood down at this point although the Secretary remained to continue taking the minutes
- As the Officers that were proposed were all on the committee for the previous year, it was suggested that they all be block voted back onto the new committee, unless there were any objections. Daniel Inch proposed that all officers be re-elected, Nyk Pimm-Smith seconded the proposal, and all those present were in favour.
- Officers and Committee Members elected are shown on the attached sheet

7 ELECTION OF CLUB PRESIDENT

- In the absence of any other nominees, Brian Higman proposed that the current President, Terry Tabb is re-elected. This was seconded by Robert Bamber and all those present were in favour

8 ELECTION OF ACCOUNTANTS/AUDITORS

- Clare Inch proposed that the Club continues with the same Accountants. This was seconded by Brian Higman, and all those present were in favour

9 ANY OTHER BUSINESS

- Derrick Runnalls asked whether there was anything that could be done with the floor to help with dancing. Terry reported that he is looking into some products but that Granwood advised that we cannot make it too slippery in case of an accident. The floor costs a lot to clean, but all agreed that it looks good. A comment was received from Bodmin Folk Club who were impressed with the floor. Terry concluded that we will try and buff the floor up a bit more for St. Piran's next year.
- Adrian Trudgeon raised a concern regarding the pedestrian access through the wall

being blocked up and that people would now have to come through the main entrance, which is especially a concern for those in wheelchairs. It was noted that the previous access was also not suitable for those in wheelchairs and that a risk assessment had been carried out that concluded that the current access arrangements are no worse than what was in place before. Daniel Inch advised that the existing access through the hedge was not safe and we could have ended up with claims against us for people falling over. Brian Higman suggested that we ask Councillor John Wood whether a drop kerb could be put in to make access easier in the main entrance. Brian went on to say that Kier would be grassing the front area in the near future and that the Managing Trustees were also looking at improving the other exit.

There being no further business, the meeting was closed at 8.50pm

Signed: ..... Date: 29/4/15

President/Chairman

Signed: R Hawley

Secretary

ROCHE VICTORY HALL SOCIAL CLUB A.G.M.

16TH APRIL 2014

ATTENDANCE REGISTER

NAMES

ADRIAN TRUDGEON
ALAN MURRAY
ANGELA TABB
BARRY WARD
BRIAN HIGMAN
BRYAN BENNY
CLARE INCH
DANIEL INCH
DERRICK RUNNALLS
ELAINE MORRIS
GILL TRUDGEON
KELLY JOHNS
LINDSEY SEARLE
NYK PIMM-SMITH
RACHEL GILL
RICHARD HAWKEY
ROBERT BAMBER
RON MOORE
SELENA LEWIS
TERRY TABB
TRISH BENNEY

ROCHE VICTORY HALL SOCIAL CLUB
COMMITTEE MEMBERS ELECTED AT THE
A.G.M. 16TH APRIL 2014

POSITION	NAME
CHAIRPERSON	ROBERT BAMBER
VICE-CHAIRPERSON	
TREASURER	CLARE INCH
SECRETARY	RICHARD HAWKEY
GENERAL COMMITTEE	SELENA LEWIS
	BRIAN HIGMAN
	TERRY TABB
	DANIEL INCH
	NYK PIMM-SMITH
	ELAINE MORRIS
	MIKE MORCOM
	RACHEL GILL
	ALAN MURRAY

Roche Victory Hall Social Club

Statement of Accounts

for the year ended

31st January 2014

Accountant's Report to the Committee of
Roche Victory Hall Social Club

I have examined the books and records of Roche Victory Hall Social Club for the year ended 31st January 2014 and confirm that the accounts on page 1 to 5 are in accordance therewith.

Peter Margetts
Chartered Accountant
31 High Cross Street
ST AUSTELL PL25 4AN

8th April 2014

ROCHE VICTORY HALL SOCIAL CLUB

BALANCE SHEET - 31ST JANUARY 2014

	2014		2013	
	£	£	£	£
Fixed Assets (See Note 1)				
Property (including extension)		80,057		80,057
Equipment		2,636		3,514
		82,693		83,571
Current Assets				
Stock - Bar	3,297		3,753	
Cleaning Materials	214		242	
Maintenance	-		100	
Heating Oil	819		591	
Ladies Committee	196		-	
Debtors & Prepayment	1,521		10,777	
Bank Deposit Account	27,201		30,173	
Bank Current Account	4,215		4,435	
Cash in Hand	1,200		1,200	
	38,663		51,271	
Less : Current Liabilities				
Creditors & Accruals	8,691		9,831	
		29,972		41,440
		112,665		125,011
Accumulation Fund				
Balance at 01.02.2013		125,011		132,575
Add : Transfer from Income & Expenditure Account		(12,346)		(7,564)
		112,665		125,011

Signed ..... **Chairman**

Signed ..... **Treasurer**

ROCHE VICTORY HALL SOCIAL CLUB

BAR ACCOUNT FOR THE YEAR ENDED 31ST JANUARY 2014

	2014		2013	
	£	£	£	£
Sales		93,489		91,945
Cost of Sales				
Opening Stock	3,753		4,009	
Purchases	55,121		51,015	
	58,874		55,024	
Less : Closing Stock	3,297		3,753	
		55,577		51,271
Gross Profit carried down		37,912		40,674
Gross Profit %		41%		44%

ROCHE VICTORY HALL SOCIAL CLUB

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST JANUARY 2014

	2014		2013	
	£	£	£	£
Income				
Gross Profit from Bar Account		37,912		40,674
Members' Subscriptions		1,007		1,241
Games Machines		5,457		6,441
Hall & Room Bookings		11,058		12,237
Ladies' Sub-committee (Net)		1,365		789
Sundry Income		358		210
Interest Received - Gross		28		36
Total Income		57,185		61,628
Expenditure				
Wages, National Insurance & Honoraria etc.	35,884		35,312	
Business Rates & Water	1,710		1,913	
Insurance	1,761		1,498	
Lighting & Heating	8,226		7,150	
Printing, Stationary & Advertising	185		583	
Telephone	309		314	
Sky TV	2,888		2,888	
Cleaning Materials	1,917		1,950	
Accountancy	550		550	
Entertainment	2,401		6,556	
Performing Rights & Phonographic Licence	474		936	
Games Machines Rental & Licences	2,435		4,402	
Sundry Expenses & Donations	(874)		(965)	
Repairs & Security (See Note 2)	6,864		1,332	
Legal and Professional	-		75	
Depreciation (See Note 1)	878		1,172	
Rent	624		624	
Sports Subscriptions & Expenses	2,441	68,673	1,770	68,060
(Deficit)		(11,488)		(6,432)
Less: Taxation		858		1,132
Transferred to Accumulation Account		(12,346)		(7,564)

ROCHE VICTORY HALL SOCIAL CLUB

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST JANUARY 2014

Note 1

	B/Forward 01.02.13	Addns	Depn	C/Forward 31.01.14
	£	£	£	£
Property				
Building Costs	53,784			53,784
Improvements	15,449			15,449
Extension	10,824			10,824
	80,057			80,057
Equipment				
Maidaid Glass Washer	74		19	55
Cash Registers	196		49	147
Safe	1		-	1
Alarm Systems	13		3	10
Industrial Vacuum Cleaner	5		1	4
Fire Extinguishers	2		1	1
Glasses & Optics	1		-	1
Skittles & Matting	1		-	1
Office Equipment	4		1	3
Screen/Television	4		1	3
CCTV	230		57	173
Bingo Machine	1		-	1
Dehumidifier	1		-	1
Short Bowls Matting/Skittles Mat	1		-	1
Projector	473		118	355
Floor Polisher	1		-	1
Citronic Stereo System	1		-	1
Icemaker	50		13	37
CD Player	1		-	1
Air Purifier	5		1	4
Lighting Control	1		-	1
PA Installation	3		1	2
Chairs	1,151		288	863
Pool Tables	5		1	4
Tables	675		169	506
TV & Satellite Dish	268		67	201
Security Gates & Game Safes	12		3	9
Washing Machines	4		1	3
Dispensing Machines	4		1	3
Folding Tables	26		7	19
Hall Curtains	34		9	25
Disco Lights	7		2	5
Payphone	6		2	4
Bar Fridge	14		3	11
Bingo Caller	4		1	3
Spot Lights	3		1	2
T-Bars	10		3	7
Tumble Drier	1		-	1
Office Furniture	4		1	3
Cooler	217		54	163
	3,514		878	2,636

ROCHE VICTORY HALL SOCIAL CLUB

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST JANUARY 2014

Note 2

	2014 £	2013 £
Repairs & Security		
Alarm System	312	235
Repairs, Renewals and Maintenance	1,728	571
Hall Refurbishment	725	6,325
Hall Windows	330	-
CCTV	215	1,313
Fire Alarms and Extinguishers	482	-
Ecolab	130	300
Boiler Service	138	-
Plumbing	147	129
Play School Floor	1,182	-
Gardening	180	250
Trree Surgery	330	-
Electrical	964	953
	6,863	10,076
Less Hall refurbishment costs repaid by Trustees	-	8,744
	6,863	1,332

Note 3

Following a recent VAT Tribunal case, please note a claim to recover VAT output paid on gaming machine income has been registered with HMRC. The claim amounts to £4,475.88 which has been acknowledged by HMRC.. The outcome is not likely to be known for up to 18 months following further court cases.