ROCHE VICTORY HALL SOCIAL CLUB

MINUTES OF THE COMMITTEE MEETING HELD ON 9TH OCTOBER 2017

In the absence of the Chairman, Terry Tabb opened the meeting at 19:00hrs

1 **PRESENT**

CHAIRMAN	VICE CHAIRMAN	TREASURER	SECRETARY
Robert Bamber (absent)	Vacant	Clare Inch	Richard Hawkey

MEMBERS – Brian Higman, Michael Morcom, Rachel Gill, Daniel Inch, Alan Murray, Tony Norris, Selena Lewis, Terry Tabb, Nyk Pimm-Smith, Graham Lambert

2 **APOLOGIES** – Robert Bamber, Elaine Morris

3 **MINUTES OF THE LAST MEETING**

The pre-circulated minutes of the meeting held on 18th September 2017 were taken as read. Brian Higman proposed that they were a true record, Graham Lambert seconded the proposal. The minutes were approved and signed.

4 **MATTERS ARISING**

- Oil Watchman – a new one has been ordered
- Cornwall Council Food Hygiene & Safety – The cost will be £10.75 +vat per staff member and 10-12 staff will need to undertake the training which should take 1-2 hours online. Staff meeting to be arranged and date for the training to take place. Someone also needs to do level 3 training and Dan volunteered to do this.

5 **CORRESPONDENCE**

- No correspondence was received

6 **CHAIRMAN'S REPORT**

- Terry reported that there is Pubwatch meeting on 18th October and someone needs to attend as we missed the last one.

7 **SECRETARY'S REPORT**

- Nothing to report

8 **TREASURER'S REPORT**

- The September figures showed takings of £13,632.94 and expenditure of £13,830.03. It

was noted that the takings were good this month

- The latest RHI payment of £278.77 has been received for the last quarter, and which is higher than the same period last year
- New blinds are needed for the 2 meeting rooms. These will be approx. £90 each and we will need 5 in total – all were ok to order these
- Jill is back at work

9 **HEALTH & SAFETY**

- The boiler needs servicing during half term week – Tony to do this on 28th October
- The pipe has been repaired in the playschool toilet
- One of the toilets is cracked and needs replacing at a cost of £49 – Tony to do
- Alan is away half term week
- Tony is going to remove the old sink when he has chance

10 **BAR**

- There is a new craft beer coming which will be £3.40 a pint
- The new glass washer is fitted but not yet working as a pipe needs lowering
- Soft drinks prices are going up but it doesn't affect us at the moment

11 **ENTERTAINMENT**

- Tony is looking to book entertainment for December
- It was suggested that the staff party should also be in December

12 **SPORT**

- There is a ladies darts team this winter
- There is also a Monday night pool team, and a Sunday night team from the Poachers
- It was noted that the pasties are going down well with the sports teams

13 **BOOKINGS**

- There is a 40th birthday on 27th April 2018
- Country and Western are invoiced for April and May
- Cornwall Road Runners have booked 18th December
- The Buffs are invoiced up to date
- St. Piran's is booked for 3rd March
- Holsten Club had a meeting on 9th October
- There is a wake on 12th October
- Cornwall Tractor Club have booked 18th May 2018

- The CLAP Panto have been invoiced
- There is a birthday on 4th November
- The Buffs bingo will be on 15th December
- The Wednesday 55 club bingo will be on 8th December
- Some groups have been using the hall without booking first so this needs to be addressed. This included a Skittles match having to be cancelled which is unacceptable.
- There were some communication issues with the Adult Panto last week that are ongoing and need resolving. C/F
- There was also an incident during one of the Adult Panto nights where someone was asked to leave and ended up smashing all of the foyer windows. The Police have been involved and the culprit has paid our insurance excess, but unfortunately this will not cover the entire cost of the repair.
- The Roche Cricket Club AGM will be on 20th October in the committee room

14 **MEMBERSHIP**

- 2 new membership applications were received and approved

15 **ANY OTHER BUSINESS**

- A request has been received to invest in some new Christmas decorations and to put them up earlier. It was suggested that Malvina and Val be asked to organise this
- The door frame in the corridor is perished and needs repairing – Alan to look into this
- Steve Harris is booked for Christmas Eve afternoon
- It was agreed that Christmas eve would be members only plus bona fide guests and no prams or buggies etc
- We will be open from 11am-1:30pm on Christmas Day
- Brian volunteered to be Santa this year

16 **NEXT MEETING**

- The next meeting will be on Monday 6th November at 7:00pm

There being no further business the meeting closed 20:05

Signed: ..... Signed: .....

Chairman/Deputy Secretary/Deputy

Date: 6.11.17