

ROCHE VICTORY HALL SOCIAL CLUB

MINUTES OF THE COMMITTEE MEETING HELD ON 29TH JANUARY 2018

In the absence of the Chairman, Graham Lambert opened the meeting at 19:00hrs

1 PRESENT

CHAIRMAN

Robert Bamber
(absent)

VICE CHAIRMAN

Vacant

TREASURER

Clare Inch

SECRETARY

Richard Hawkey

MEMBERS – Brian Higman, Rachel Gill, Tony Norris, Michael Morcom, Terry Tabb, Graham Lambert, Selena Lewis

2 APOLOGIES – Robert Bamber, Alan Murray, Elaine Morris, Nyk Pimm-Smith, Daniel Inch

3 MINUTES OF THE LAST MEETING

The pre-circulated minutes of the meeting held on 8th January 2018 were taken as read. Brian Higman proposed that they were a true record, Tony Norris seconded the proposal. The minutes were approved and signed.

4 MATTERS ARISING

- Cornwall Council Food Hygiene & Safety – C/F
- Heater Panels – C/F
- Old sink to be disposed of – done
- New Premises Licence Holder – Dan Inch has been booked onto his training

5 CORRESPONDENCE

- An updated copy of the RAOB Inventory was received
- A request was received from Steve Harries to site a shipping container in the car park next to the other 2 containers. No complaints have been received about the existing ones. It is proposed that he would be charged £20 per month for the first 3 months, and £40 per month thereafter. It was noted that if he needs the car park for training then this would need to be booked through the bookings secretary. All were in favour of this. The lease will be for 2 years initially, and the lease agreement needs signing prior to the container being sited.

6 CHAIRMAN'S REPORT

- Nothing to report

7 SECRETARY'S REPORT

- Nothing to report

8 TREASURER'S REPORT

- Clare is away from 25th March until 10th April so will need to pay wages 3 weeks upfront to cover this period

9 HEALTH & SAFETY

- The fire alarm was tested on 16th January. Alan/Clare to look into whether the system needs upgrading
- The outside lights have been replaced with white ones.
- Estimates have been received from the electrician outlining various new external lighting options. It was proposed that a light be fixed on the gable end at a cost of £240 + VAT at the earliest opportunity which will make a big difference – all were in favour of this. It was also agreed that we need to review the other options in 3 months' time once the white lines have been painted on the car park to see what difference this makes.
- The repair has been completed in the men's toilets – thank you to Tony for doing this. Tony kindly offered to draw a sketch of the piping system for future reference. It was also noted that a cover is needed for one of the water tanks.

10 BAR

- Price increases are coming through, but we are waiting on LWC to confirm. It is looking like an increase of 5p across the board, and 10p on real ale
- The water butt has been repaired
- The leak on the gas that was reported last meeting has been fixed. The bottles were being done up too tight, so everyone to be aware of this for future reference.
- Tara Nolan has now started working behind the bar
- The January takings were good

11 ENTERTAINMENT

- Terry has spoken to Steve Harries about doing a junior disco and bouncy castle on Saturday afternoons at a cost of £80. It was suggested that this be trialled on 10th March – all were in favour of this. Terry volunteered to cover the bar for a couple of hrs – thank you Terry. It was noted that the event needs to be well advertised and that children must be supervised by a responsible adult
- Tony is looking into booking a female singer, possibly with a band, on bank holiday Sunday

12 SPORT

- A third dartboard is needed – Selena to arrange

13 BOOKINGS

- There is an engagement party on 31st March
- There was a wake on 17th January
- Slimming World have booked a bingo on 7th December – no charge for the hall
- There is a party on 4th March, and another on 19th October
- Loveny Male Voice Choir have booked a concert on 26th May
- 2 Cycle clubs have booked 11th July and 30th September
- Rock Lodge have booked a casino night on 27th April, an auction night on 17th August, and a bingo on 14th December
- Terry reported that he had received an email from Teresa Minear to say that unfortunately they were not carrying on with the CLAP Panto and that all future bookings were therefore cancelled.

14 MEMBERSHIP

- 3 new membership applications were received and approved
- It was noted that pensioner fees are for the over 65's
- Membership renewals are due at the end of February, and we need to be checking that people are renewing
- New membership cards are being issued to replace the booklets

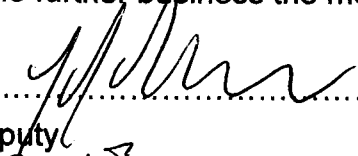
15 ANY OTHER BUSINESS

- Brian reported that he had attended the PubWatch meeting and that 2 life bans were issued – a list to be supplied to the bar staff.
- It was suggested that as we only have meetings scheduled every 4 weeks, if something urgent needs to be discussed then ad hoc meetings should be called as and when required via the Secretary – all were in favour of this.
- For clarity, the Chairman re-confirmed the Trustees as Matthew Inch, Viv Warne, Jack Blake, and Tanya Trethewey – Brian proposed this motion, Terry seconded, and all were in favour.
- Terry thanked Dan and Nyk for overseeing the staff party, it turned out to be a good evening

16 **NEXT MEETING**

- The next meeting will be on Monday 26th February at 7:00pm

There being no further business the meeting closed 20:06

Signed: 

Chairman/Deputy

Date: 26 2 18

Signed: 

Secretary/Deputy