

ROCHE VICTORY HALL SOCIAL CLUB

MINUTES OF THE COMMITTEE MEETING HELD ON 26TH FEBRUARY 2018

In the absence of the Chairman, Graham Lambert opened the meeting at 19:00hrs

1 **PRESENT**

CHAIRMAN

Robert Bamber
(absent)

VICE CHAIRMAN

Vacant

TREASURER

Clare Inch

SECRETARY

Richard Hawkey

MEMBERS – Brian Higman, Rachel Gill, Tony Norris, Terry Tabb, Graham Lambert, Elaine Morris, Daniel Inch

2 **APOLOGIES** – Robert Bamber, Alan Murray, Selena Lewis, Nyk Pimm-Smith, Michael Morcom

3 **MINUTES OF THE LAST MEETING**

The pre-circulated minutes of the meeting held on 29th January 2018 were taken as read. Tony Norris proposed that they were a true record, Brian Higman seconded the proposal. The minutes were approved and signed.

4 **MATTERS ARISING**

- Cornwall Council Food Hygiene & Safety – C/F
- Heater Panels – C/F

5 **CORRESPONDENCE**

- A letter was received from the Parish Council informing that £909.54 raised for the remembrance collection
- A letter was received from the man who has been parking and sleeping in the car park explaining his situation

6 **CHAIRMAN'S REPORT**

- Nothing to report

7 **SECRETARY'S REPORT**

- Nothing to report

8 **TREASURER'S REPORT**

- February takings are looking good

- The latest ICO Certificate has been received to go on file
- The latest solar panel payment of £76 has been received
- The accounts have gone to the accountant
- The insurance documents need checking for the storage containers to ensure sufficient cover is included
- Clare is away from 25th March until 10th April

9 HEALTH & SAFETY

- The Ice Machine has been repaired by F&K. one of the pipes was kinked
- The light outside the cellar has been done
- Tony has carried out repairs in the Children's area – thank you to Tony for this
- Tony is going to draw a plan of the plumbing system – Tony to liaise with Alan for a floor plan. It was suggested that another accessible shut off tap be installed
- One lot of the hall curtains were accidentally pulled off the wall during the pantomime, to which they have apologised. Some plaster has also come off which Tony offered to repair.

10 BAR

- The takings for the year were over £100,000 excluding VAT. It was noted that we have a lot of sports teams associated with the club which helps
- The 3kg barrels were up to 113 as opposed to 89 the previous year, and the real ale kegs up to 80 compared to 59 last year
- We are still waiting on LWC for price increases
- Terry is currently looking into the sugar tax and how this affects us
- Under the terms of our premises licence, the standard opening hours allowed are 9am to 1am with a 20-minute drinking up period, and we must provide tap water if requested. Different hours apply for Christmas and New Years Eve
- The national living wage is going up to £7.83 per hour in April, so it has been decided to put the wages up to £7.85

11 ENTERTAINMENT

- The Strawdogs are booked for 1st April

12 SPORT

- Nothing to report

13 BOOKINGS

- There was a wake on 19th February

- No Charge was made for Bryan Benney's Wake. Trish gave her sincere thanks
- Roche Young Farmers have a tractor run on 25th March
- There was a party on 25th February
- FWAG have booked 29th March and 9th May
- St. Austell Wheelers have booked 1st April, 13th May, and 8th July
- There is a Christening on 6th May
- Tregothnan Estates have booked 19th March
- There is a birthday on 24th March
- Roche Brass are now back rehearsing on Wednesdays
- Roche Panto invoicing is up to date
- There is a Rock n Roll dance in the hall with bar on Sunday 15th April

14 MEMBERSHIP

- A number of new membership applications were received and approved
- Membership renewals are due at the end of February, and we need to be checking that people are renewing. There are still a lot of members that haven't renewed yet
- Richard to provide Clare with an updated list of the band members for associate membership

15 ANY OTHER BUSINESS

- A reminder that people must not enter the children's area without permission
- Marcia has asked to put up a mirror. It was noted that the mirror must be a safe proof one and that she will need to carry out a risk assessment
- Remedial work is required on the car park and is intended to start on w/c 9th March. The white lines will be painted in the Spring
- Dan, Brian, Elaine, Clare, and Terry all have holidays coming up
- The band, Panto, and Steve Moyles need to liaise regarding painting the containers

16 NEXT MEETING

- The next meeting will be on Monday 26th March at 7:00pm

There being no further business the meeting closed 19:44

Signed: 

Chairman/Deputy

Date: 26/3/18...

Signed: 

Secretary/Deputy