

ROCHE VICTORY HALL SOCIAL CLUB

MINUTES OF THE COMMITTEE MEETING HELD ON 23RD APRIL 2018

The Chairman opened the meeting at 20:12hrs

1 PRESENT

CHAIRMAN

Daniel Inch

VICE CHAIRMAN

Elaine Morris

TREASURER

Clare Inch

SECRETARY

Richard Hawkey

MEMBERS – Brian Higman, Terry Tabb, Selena Lewis, Nyk Pimm-Smith, Graham Lambert, Howard Worn, Irene Northey, Nathan Mansfield

2 APOLOGIES – Michael Morcom, Tony Norris, Monty Northey, Graham Simpson

3 MINUTES OF THE LAST MEETING

The pre-circulated minutes of the meeting held on 26th March 2018 were taken as read. Brian Higman proposed that they were a true record, Terry Tabb seconded the proposal. The minutes were approved and signed.

4 MATTERS ARISING

- Cornwall Council Food Hygiene & Safety – C/F
- Heater Panels – C/F
- Storage Containers – Steve Harries was invited into the meeting and assured the committee that he would ensure that his container had adequate insurance and public liability cover.
- Plumbing plan and shut off valve – Terry and Dan reported that they had received a quote from Jason Martins for £325+VAT. Brian proposed that the quote be accepted, Howard seconded the proposal, and all were in favour
- Plaster repair in hall – Thanks go to Barry Ward for very kindly repairing the plaster in the hall.
- Outgoing committee members – thanks go to outgoing committee members Alan Murray, Robert Bamber, and Rachel Gill. Clare proposed that Alan be made an honorary member, Graham seconded the proposal, and all were in favour. Letters to go to all 3 thanking them for their dedicated service to the club.

5 CORRESPONDENCE

- No correspondence were received

6 CHAIRMAN'S REPORT

- Nothing to report

7 SECRETARY'S REPORT

- Nothing to report

8 TREASURER'S REPORT

- The March figures were circulated
- The latest RHI payment has been received
- Clare suggested that the Treasurers honorarium remain at £3,000, but that she would continue not to take it
- It was suggested that the Secretary duties and honorarium be reviewed at the next meeting

9 HEALTH & SAFETY

- It was suggested that Graham Simpson might be willing to take on the Health & Safety duties from Alan. Graham and Alan to liaise
- Terry reported that he had to call the electrician out as there was a problem with the electrics tripping.

10 BAR

- Terry reported that Hayley has unfortunately had to stop working behind the bar due to moving outside of the village and working full time
- Various drink price increases were reported
- Further to the introduction of the sugar tax, it was suggested that we trial serving no/low sugar drinks as the default unless anyone asks for something different. Daniel proposed, Graham seconded, and all were in favour

11 ENTERTAINMENT

- Quest are booked for Sunday 6th May, and which Rapid Heating are very kindly contributing £200 towards the £280 fee.
- Cover to Cover are booked for Sunday 27th May - Rapid Heating are again sponsoring
- Care needs to be taken to avoid booking entertainment on the same nights as other pubs/clubs in the village

12 SPORT

- Confirmation is needed that there is going to be a Monday night summer pool team
- There will be a summer darts team

13 BOOKINGS

- Cornwall Parties – complaints were received regarding the noise level at the last booking. It was agreed that they need to be made aware of the complaint and to reduce the noise at their next booking, otherwise we may need to decline any future bookings from them.
- Terry to check the wording of the terms and conditions of the booking forms

14 MEMBERSHIP

- A number of new membership applications and renewals were received and approved
- It was agreed that the committee spend a week in February chasing renewals
- It was suggested that we go back to the membership booklets instead of the new cards. The reason for going away from booklets was due to the cost, but we could look into going back to booklets in the future if cheaper ones can be found

15 ANY OTHER BUSINESS

- Graham asked whether it would be possible to look into having contactless payment in the future. Unfortunately, this would be too much additional work at the moment
- Ashtrays need to be taken in at night as unfortunately someone is taking the fag ends and tried to pull the tray off the wall. This has been reported to the police
- Further to Rachel stepping down, we need to change the Designated Premises Supervisor, and also review the licence terms and conditions.
- New committee members were reminded that any club business should only be discussed within committee meetings and not outside
- Remedial works are currently undergoing in the car park, and the white lines need to be done at the next available opportunity.

16 NEXT MEETING

- The next meeting will be on Monday 21st May at 6:30pm

There being no further business the meeting closed 21:10

Signed:

NAM

Chairman/Deputy

Date: 25/5/18

Signed:

R. Hawley

Secretary/Deputy