

ROCHE VICTORY HALL SOCIAL CLUB

MINUTES OF THE COMMITTEE MEETING HELD ON 25TH MAY 2018

The Chairman opened the meeting at 19:00hrs

1 PRESENT

CHAIRMAN

Daniel Inch

VICE CHAIRMAN

Elaine Morris

TREASURER

Clare Inch

SECRETARY

Richard Hawkey

MEMBERS – Brian Higman, Terry Tabb, Nyk Pimm-Smith, Irene Northey, Nathan Mansfield, Michael Morcom, Tony Norris, Monty Northey, Graham Simpson

2 APOLOGIES – Graham Lambert, Selena Lewis, Howard Worn

3 MINUTES OF THE LAST MEETING

The pre-circulated minutes of the meeting held on 23rd April 2018 were taken as read. Terry Tabb proposed that they were a true record, Elaine Morris seconded the proposal. The minutes were approved and signed.

4 MATTERS ARISING

- Cornwall Council Food Hygiene & Safety – Dan to follow up. C/F
- Heater Panels – C/F
- Storage Containers – Steve Harries' container will be removed by the end of May
- Plumbing plan and shut off valve – being done w/c 28th May
- E-Cigarettes & Vapes – The use of e-cigarettes and vapes in the club was discussed at length, and it was noted that it is not yet illegal for these to be used indoors. It was suggested that it needs to be managed on a case by case basis, depending on how much smoke and smell is being produced, and that a polite notice be put up next to the bar asking users to be mindful and that if the smoke and smell is deemed to be excessive then they may be asked to use them outside.
- Change of Designated Premises Supervisor and Variation to Licence – Dan reported that this is in hand and that they applications have been submitted. A revised list of who is authorised to work behind the bar needs to be done.
- Committee roles & duties – it was agreed that all the roles are to remain as previously agreed. The secretaries Honorarium was discussed, and it was agreed that this would now be £50 per meeting, plus £20 per hour for any additional duties as required.
- Guttering & Fascia's – The works have now been carried out by Trevor Chapman who has only charged for materials. A big thank you to him for this very kind generosity. It was agreed that a small token of our appreciation be arranged for him.

5 CORRESPONDENCE

- A letter was received from the Parish Council informing us that we have been successful in obtaining a grant from them to the sum of £987.00 towards the new chairs, and that the club will be expected to raise the remaining sum. The old brown chairs need to be gone asap, ideally before the new ones arrive. Richard to write a thank you letter to the Parish Council.
- Notification was received from the Parish Council that Steven Harries will be their representative on the Roche Victory Hall Managing Trustees Committee. Richard to confirm with the parish that it is the Managing Trustees and not the Roche Victory Hall Social Club Committee.
- A thank you card was received from Anthony George re Thelma's Wake.

6 CHAIRMAN'S REPORT

- Nothing to report

7 SECRETARY'S REPORT

- Nothing to report

8 TREASURER'S REPORT

- The April figures were circulated which showed takings of £21,519.89 and expenditure of £15,284.51
- The latest solar panels payment has been received
- We are on a new electric tariff with British Gas
- Invoices have been received for the CCTV and Alarm servicing.

9 HEALTH & SAFETY

- Firstly, thank you to Graham Simpson for taking on this role from Alan Murray
- The roles and duties were briefly discussed and explained to Graham and the actions that need following up

10 BAR

- Unfortunately, Tara Nolan is unable to continue working behind the bar, but passed on her thanks to Terry and the club for her time with us. Isabelle Marshall has been taken on as her replacement.
- The May takings are good
- We will be opening at 12:30pm on Saturdays and 1:30pm on Sundays over the coming months

11 ENTERTAINMENT

- Sunday nights entertainment Cover to Cover are costing £200
- The last bank holiday entertainment was a good night
- The next entertainment will be August bank holiday Sunday

12 SPORT

- Monday night pool team has been confirmed. They have asked whether they can have a donation towards providing their own food instead of having pasties. Mike to ask Harrison how much they would need – an alternative is to get some frozen pizzas in instead
- Congratulations to the Euchre B & C Teams on their recent successes
- The pool table is now being provided by Shane Solomon – terms and conditions to be clarified in writing

13 BOOKINGS

- There have been 8 new bookings since the last meeting, 2 with bars
- Terry has spoken to Cornwall Parties in follow up to the discussion at the last meeting

14 MEMBERSHIP

- A number of new membership applications and renewals were received and approved
- A junior member application was received. A member of the committee needs to have a brief chat to them before being approved.

15 ANY OTHER BUSINESS

- It was noted that a GDPR compliance notice needs to be prepared and displayed
- Irene asked whether coaches will still be able to turn in the car park once the white lines are done – it was confirmed that yes this will still be ok.
- An incident that occurred on 6th May was discussed and it was agreed that a letter needs to be sent to the person concerned and that an apology would be expected
- There is a world cup game at lunchtime on 24th June and it was suggested that we put on some food and possibly a bouncy castle – Brian to follow up


16 NEXT MEETING

- The next meeting will be on Monday 18th June at 7pm

Signed: 

Chairman/Deputy

Date: 25/6/18

Signed: 

Secretary/Deputy