

# ROCHE VICTORY HALL SOCIAL CLUB

## MINUTES OF THE COMMITTEE MEETING HELD ON 13<sup>TH</sup> AUGUST 2018

In the absence of the Chairman, Brian Higman opened the meeting at 19:00hrs

### 1 PRESENT

#### CHAIRMAN

Daniel Inch (absent)

#### VICE CHAIRMAN

Elaine Morris

#### TREASURER

Clare Inch (absent)

#### SECRETARY

Richard Hawkey

**MEMBERS** – Brian Higman, Terry Tabb, Irene Northey, Nathan Mansfield, Monty Northey, Graham Simpson, Howard Worn, Tony Norris, Michael Morcom

### 2 APOLOGIES – Daniel Inch, Clare Inch, Graham Lambert, Selena Lewis

### 3 MINUTES OF THE LAST MEETING

The pre-circulated minutes of the meeting held on 16<sup>th</sup> July 2018 were taken as read. Nathan Mansfield proposed that they were a true record, Graham Simpson seconded the proposal. The minutes were approved and signed.

### 4 MATTERS ARISING

- Heater Panels – Tony to look at solutions
- Plumbing plan – Tony to follow up the heating plan
- Variation to Licence – C/F
- Membership Forms to refer to GDPR Policy – Dan has updated the forms

### 5 CORRESPONDENCE

- A letter was received from the Pre-School to ask whether they could site a small shed in the playground – all were ok with this.

### 6 CHAIRMAN'S REPORT

- Nothing to report

### 7 SECRETARY'S REPORT

- Nothing to report

### 8 TREASURER'S REPORT

- The July figures were circulated which showed takings of £23,344.32 and expenditure of £16,698.69. This was one of our best months ever

**9 HEALTH & SAFETY**

- Staff training is ongoing and there is just one more member of staff to do

**10 BAR**

- Isabella Marshall is finishing on 1<sup>st</sup> September
- Sarah Tabb and Lyndon Rowe have been taken on
- Rattler is coming on draught

**11 ENTERTAINMENT**

- Cover to Cover have been booked for the staff party on 25<sup>th</sup> January at a cost of £200
- Mike Stemp has been booked for New Year's Eve at a cost of £400 which is split between the club and Tony Norris – thank you to Tony for sponsoring this again.

**12 SPORT**

- The darts team have asked if they can have a whiteboard – all ok

**13 BOOKINGS**

- 9 new bookings have been taken, 4 with a bar
- The Charity booking for 3<sup>rd</sup> November has been moved to the 10<sup>th</sup>
- Simon Jones has booked the lounge to do a harvest festival on 27<sup>th</sup> October in aid of the St. Austell Hospice

**14 MEMBERSHIP**

- 5 new membership applications and renewals were received and approved

**15 ANY OTHER BUSINESS**

- Terry is running a football competition with cash prizes
- Nyk Pimm-Smith has unfortunately stepped down from the committee

**16 NEXT MEETING**


- The next meeting will be on Monday 10<sup>th</sup> September at 7pm

There being no further business the meeting closed 19:09

Signed: .....

Chairman/Deputy

Date: ..... 10/9/18 .....

Signed: .....  .....

Secretary/Deputy