

# ROCHE VICTORY HALL SOCIAL CLUB

## MINUTES OF THE COMMITTEE MEETING HELD ON 10<sup>TH</sup> SEPTEMBER 2018

In the absence of the Chairman, Brian Higman opened the meeting at 19:00hrs

### 1 PRESENT

#### CHAIRMAN

Daniel Inch (absent)

#### VICE CHAIRMAN

Elaine Morris

#### TREASURER

Clare Inch

#### SECRETARY

Richard Hawkey

**MEMBERS** – Brian Higman, Terry Tabb, Irene Northey, Nathan Mansfield, Monty Northey, Graham Simpson, Howard Worn, Tony Norris

### 2 APOLOGIES – Daniel Inch, Graham Lambert, Selena Lewis, Michael Morcom

### 3 MINUTES OF THE LAST MEETING

The pre-circulated minutes of the meeting held on 13<sup>th</sup> August 2018 were taken as read. Nathan Mansfield proposed that they were a true record, Graham Simpson seconded the proposal. The minutes were approved and signed.

### 4 MATTERS ARISING

- Chairman & Designated Premises Supervisor – C/F
- Staff Training – all done
- Food Hygiene Training – C/F
- Heater Panels – Tony to look at solutions C/F
- Plumbing plan – Tony to follow up the heating plan C/F
- Variation to Licence – C/F

### 5 CORRESPONDENCE

- BT prices are increasing

### 6 CHAIRMAN'S REPORT

- Nothing to report

### 7 SECRETARY'S REPORT

- Nothing to report

### 8 TREASURER'S REPORT

- The August figures were circulated which showed takings of £16,495.10 and expenditure of £14,908.78

**9 HEALTH & SAFETY**

- 80% of the PAT testing has been done. Graham will finish this once he gets back from holiday
- The dehumidifier has been serviced
- The ice machine has been repaired

**10 BAR**

- Rattler is now on tap
- We are carrying a larger stock of drinks due to varied demand
- James is learning how to do the ordering

**11 ENTERTAINMENT**

- NYE entertainment has been confirmed

**12 SPORT**

- There will be a winter skittles team

**13 BOOKINGS**

- 10 new bookings have been taken, 5 with a bar
- There is a A30 link road exhibition in the hall on 1<sup>st</sup> October
- Rock n Roll for November has been cancelled due to lack of numbers at the last one

**14 MEMBERSHIP**

- 6 new membership applications and renewals were received, 2 being junior members. All were approved, subject to Brian speaking to the 2 junior members

**15 ANY OTHER BUSINESS**

- Bar staff need to be cautious of drink tokens to ensure they are valid

**16 NEXT MEETING**

- The next meeting will be on Monday 8<sup>th</sup> October at 7pm
- Apologies from Irene and Tony for the next meeting

There being no further business the meeting closed 19:15

Signed: Don L

Chairman/Deputy

Date: 8/10/18

Signed: R. Huby

Secretary/Deputy