

ROCHE VICTORY HALL SOCIAL CLUB

MINUTES OF THE COMMITTEE MEETING HELD ON 8TH OCTOBER 2018

The Chairman opened the meeting at 19:00hrs

1 PRESENT

CHAIRMAN

Daniel Inch

VICE CHAIRMAN

Elaine Morris (absent)

TREASURER

Clare Inch

SECRETARY

Richard Hawkey

MEMBERS – Brian Higman, Terry Tabb, Nathan Mansfield, Graham Lambert, Howard Worn

- 2 **APOLOGIES** – Selena Lewis, Michael Morcom, Elaine Morris, Tony Norris, Irene Northey, Monty Northey, Graham Simpson

3 MINUTES OF THE LAST MEETING

The pre-circulated minutes of the meeting held on 10th September 2018 were taken as read. Nathan Mansfield proposed that they were a true record, Brian Higman seconded the proposal. The minutes were approved and signed.

4 MATTERS ARISING

- Food Hygiene Training – Clare to organise a day for all of the staff to come in
- Heater Panels – Dan/Tony to look at solutions C/F
- Plumbing plan – Tony to follow up the heating plan C/F
- Variation to Licence – Richard/Dan to follow up

5 CORRESPONDENCE

- An email was received from Andrea Carne asking whether we would be able to sponsor her for the Panto's 50th year Programme. Brian proposed we sponsor her £50, Clare seconded, and all were in favour

6 CHAIRMAN'S REPORT

- Nothing to report

7 SECRETARY'S REPORT

- Nothing to report

8 TREASURER'S REPORT

- The September figures were circulated which showed takings of £16,261.62 and expenditure of £17,074.47

- The 8 month period from 1st February to 30th September saw takings exceed those from the previous whole 12 months.

9 HEALTH & SAFETY

- Nothing to report

10 BAR

- Bar staff are needed. There has been a lot of interest and one person interviewed
- Minute and James are taking on extra shifts. Minute will be given a set of keys
- Staff need to be reminded about keeping an eye on anyone who is seen to of had too much to drink and deal with as appropriate
- Committee and bar staff not on duty to be reminded to ask the person on duty if they need help with anything before going behind the bar of their own accord.
- Any bar tabs opened need to be paid for on the same night
- Terry is looking into alternative soft drinks
- The washers were worn on the gas bottle causing a leak. People changing the gas are reminded to check the washers and replace as appropriate

11 ENTERTAINMENT

- Sat 3rd Nov – Steve Moyles will be singing, and raffle prizes are needed. There will be a table top sale and car boot from 10am-3pm and then evening entertainment from 8pm
- The Harvest Festival will be an auction
- The Beer Festival is on Saturday 17th November
- Cover to Cover are booked for the staff party on the last Friday in January at a cost of £200

12 SPORT

- There will be a winter pool team

13 BOOKINGS

- 10 new bookings have been taken, 5 with a bar
- A booking enquiry was received wanting a projector and buffet supplied. We do not currently do this, but it is perhaps something we should look into for the future. Brian suggested that grants might be available.

14 MEMBERSHIP

- A number of new membership applications and renewals were received, and approved

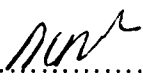
15 ANY OTHER BUSINESS

- Terry reported that a non-member had been playing the fruit machine and won £45. Non-members are not permitted to play the machines and signs are in place on the machines. Terry agreed that on this occasion they could have £15 of the winnings if they donated the other £30 to charity, to which they agreed.
- Kane reported an exchange of words that took place at closing time on Saturday 22nd September with Simon Jones when Kane asked everyone to drink up. Simon has since apologised, but a letter needs to be sent to him reminding him that we will absolutely not tolerate any threatening behaviour to our staff or any other member within the club. Unfortunately, Kane has handed his notice in to finish on 21st October as a result but will continue to help until the end of the financial year.
- Nathan is taking part in a charity cycle and asked whether the club would be able to sponsor him. All agreed to a £40 sponsorship
- It has been noticed that people are taking up residence on the bar stools which is making it difficult for others to get to the bar. Bar stool to be kept to the side of the bar or put away on busy nights
- The heater in the smoking shelter stays on for too long. Suggested the electrician has a look to see if the timer can be adjusted
- The spot lights above the pool table need replacing
- The darts chalkboard needs replacing with a whiteboard

16 NEXT MEETING

- The next meeting will be on Monday 5th November at 7pm
- Apologies from Brian for the next meeting

There being no further business the meeting closed 19:59

Signed: 
Chairman/Deputy
Date: 5/11/18

Signed: 
Secretary/Deputy