

ROCHE VICTORY HALL SOCIAL CLUB

MINUTES OF THE COMMITTEE MEETING HELD ON 3RD DECEMBER 2018

The Chairman opened the meeting at 19:00hrs

1 PRESENT

CHAIRMAN

Daniel Inch

VICE CHAIRMAN

Elaine Morris (absent)

TREASURER

Clare Inch

SECRETARY

Richard Hawkey

MEMBERS – Terry Tabb, Nathan Mansfield, Howard Worn, Tony Norris, Brian Higman

- 2 **APOLOGIES** – Elaine Morris, Graham Lambert, Michael Morcom, Selena Lewis, Irene Northey, Monty Northey, Graham Simpson

3 MINUTES OF THE LAST MEETING

The pre-circulated minutes of the meeting held on 5th November 2018 were taken as read.

Terry Tabb proposed that they were a true record, Howard Worn seconded the proposal. The minutes were approved and signed.

4 MATTERS ARISING

- Food Hygiene Training – C/F
- Heater Panels – C/F
- Plumbing plan – Tony to follow up the heating plan C/F
- Variation to Licence – Application has been submitted

5 CORRESPONDENCE

- A thank you letter was received from Cornwall Hospice for the donations of £440 and £772.70 raised from the Prize Bingo for Ale Festival and Harvest Festival Auction.
- A letter was received on behalf of 2 of the neighbouring properties to the Victory Hall to complain about the noise levels from some of the groups playing in the hall. It is requested that the noise levels be kept down by the committee. Dan to write a letter of apology
- Correspondence was received from the pantomime regarding the painting of the stage. It is suggested that a white line needs to be painted along the front to highlight the edge of the stage, and that it should be taped for the time being until this is done. The Managing Trustees are responsible for the stage

6 CHAIRMAN'S REPORT

- Nothing to report

7 SECRETARY'S REPORT

- Nothing to report

8 TREASURER'S REPORT

- The November figures were circulated which showed takings of £29,456.80 and expenditure of £17,707.18

9 HEALTH & SAFETY

- Nothing to report

10 BAR

- We are opening early on Fridays for local workers. Covers are needed for the seats to protect against dirty work clothes
- The Christmas opening times were agreed and a notice will be displayed
- It was suggested that we open on Christmas Day evening, but it was concluded that this would not be a good idea
- We need to keep on top of membership checks

11 ENTERTAINMENT

- New Years Eve entertainment is booked and has been advertised in the Parish mag. There are also posters printed to put out
- Entertainment was discussed for next year and it was agreed that we needed to book good bands for all the main bank holidays, and possibly one tribute band on another date but not every month

12 SPORT

- Nothing to report

13 BOOKINGS

- The Rock lodge have changed their bookings from weekly to fortnightly

14 MEMBERSHIP

- No new memberships were discussed

15 ANY OTHER BUSINESS

- It was suggested that a rent review would be required in the new year for bookings
- The proposed new sound system and projector was discussed which will cost circa

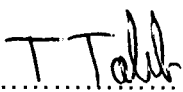
£2,000. A site survey has been booked and the full quote to be circulated by email to committee members

- Howard thanked the club for his charity night and reported that he still has a couple of collection tins to collect but he is hoping the total will be between £650-£750
- It was noted that we have not received any payment for the broken foyer door glass

16 **NEXT MEETING**

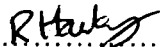
- The next meeting will be on Monday 7th January at 7pm

There being no further business the meeting closed 20:00

Signed: 

Chairman/Deputy

Date: 07/01/19

Signed: 

Secretary/Deputy